

Reference Advertisement in Newspaper dated 9th January, 2018 for submission of Quotes for supply/printing of stationery items.

The Punjab Cricket Association (PCA) invites sealed quotations for providing of stationery and printing items, as detailed below:-

Annexure 'A'

Sr. no.	Items	Rates
1)	Paper A-4 (orient Copier paper)	
2)	Paper A-5 (Spectra Copier paper Trident group)	
3)	Pencil box (Natraj)	
4)	Ruled Register4Q (Shiva-Long Book)	
5)	Glue Stick	
6)	Fevi Stick	
7)	Ball Pen (Ordinary)	
8)	Renold pen-Blue	
9)	Renold pen-red	
10)	Pilot pen	
11)	Cartage (HP ledger Jet -1022)	
12)	Cartage (HP. Ledger Jet 1007)	
13)	Cartage (HP ledger jet 1108)	
14)	Note Pad No 33	
15)	Note pad no.44	
16)	Note Pad No 55	
17)	Stapler Small- kangaroo	
18)	Stapler big- kangaroo	
19)	Stapler pin (Small)	
20)	Stapler Pin (Big)	
21)	Paper pin	
22)	Color U-clip	
23)	Binder clip 19mm,25,40 and 55 mm	
24)	Permanent marker	
25)	High lighter	
26)	Stamp pad	
27)	Sticker sheet (A-4 Size)	
28)	Stamp pad ink	
29)	Parker pen	
30)	Double punch -kangaro	
31)	Single Punch -kangaro	
32)	Scale	
33)	Steel Scale	

34)	Gum Tube	
35)	Gum bottle	
36)	Brown sheet	
37)	Tag white	
38)	Flapper	
39)	Cutter	
40)	Index full size file-Supirer blue colour	
41)	Index half size file	
42)	Cello tap '1'	
43)	Cello tap '1.5'	
44)	Cello tap '2'-white and brown	
45)	Double tap small	
46)	Double tap big	
47)	Packing tap'2'	
48)	Packing tap big	
49)	Fluid or fluid pen	
50)	PVC folder	
51)	Spring file (Cobra)	
52)	Cloth envelop 10x12Yellow With Printing Address	
53)	Envelope Big size 11x5'box	
54)	Envelope Small size	
55)	Calculator citizen CT-612VIII (12 Digit)	
56)	Dumpler	
57)	Dispatch Register 4Q (Ismarta)	
58)	Attendance register one Qur, two qur.(Ismarta)	
59)	Carbon Pkt.	
60)	Cash book-300 pages (Eastern)	
61)	Cash book-600 pages (Eastern)	
62)	Rubber band 1/2kg	
63)	Sticky pad	
64)	Noting sheet	
65)	Duster cloth	
66)	White board marker	
67)	Sketch pen	
68)	Fax roll	
69)	Dak pad-small	
70)	Dak pad-big	
71)	Short hand book	
72)	Green tag	
73)	Gel pen	
74)	Pocker	
75)	Board pin	
76)	Stock register p-150 (Ismarta)	
77)	Stock register-p-250 (Ismarta)	

78)	Stock register-p-345 (Ismarta)	
79)	Stock register (Ismarta) p-445	
80)	Big Stapler pin pkt	
81)	Big enveloped yellow color A-5 size With Cloth and printing address	
82)	Circular A-4 Size QTY-1600 (One Side, Two Side)	
83)	Photostat paper A-3 size (orient Copier paper)	
84)	Color Flag	

Annexure 'B' (Printing items)

Sr. no	Item	Rate
1	Letter head (A-4Size) PCA/PCC, Small Size (Executive Bond Paper)	
2	Enveloped 11 X 5 with Printing address	
3	Small Enveloped	
4	Guide map 4 Colour Q-10000/-	
5	Accreditation formQ-200/-	
6	Facility cards Single ColourQ-500/-	
7	Indemnity Bond single colourQ-500/-	
8	Bill Book (50X3)q-10 books	
9	Incoming register10 register	
10	Outgoing material register10 Register	
11	Vehicle movement register Q-10Register	
12	Member guest entryQ-10Register	
13	Site visit registerQ-10Register	
14	Daily patrolling registerQ-10register	
15	Key registerQ-10Register	
16	Lawn tennis registerQ-10Register	
17	Health club Register	
18	Swimming pool registerQ-10Register	
19	Visiting card Three colour Q-500Cards	
20	Receipt book (50X3) PCA/PCC	
21	Member ship formQ-1000/-	
22	Gate pass bookQ-50Copy	
23	Material Out Gate pass bookQ-10Books	
24	Indent Slip for purchase Q-10 Books	
25	PCA note book 100 book	
26	Dispatch registerQ-10 Register	
27	PCA yellow envelop big	

28	File cover with printing Q-1000/-	
29	Spring File with Print Q-100	

Terms & Conditions:-

1. Payment shall be made on submission of proper bill verified by concern authority.
2. Taxes extra as applicable.
3. The rate mentioned against each F.O.R at PCA Mohali.
4. You will arrange to deliver the items as per the requirement of PCA on telephone call of concern dealing officer.
5. Punjab Cricket Association reserve the right to cancel the quotations without assigning any reason
6. Punjab Cricket Association reserves the right to reject the damaged material of suppliers or if not up to the specification.
7. The rates will be valid from **1st February 2018 to 31st March, 2019.**

You are requested to quote the best rates as detailed above to Punjab Cricket Association latest by 20th January, 2018 till 5.00 p.m. in sealed envelope duly filled, signed, stamped and submitted in the box placed at Main Security Gate No. 1. The date and time for opening the quotes will be intimated.

Sd/-
Honorary Secretary
For Punjab Cricket Association