

**CERTIFICATE OF FILING**

**No. 37/1949-50**

**OFFICE OF REGISTRAR OF FIRMS  
AND SOCIETIES, PUNJAB**

The Registrar of Firms and societies, Punjab acknowledges the receipt of the under mentioned document(s) relating to PUNJAB CRICKET ASSOCIATION.

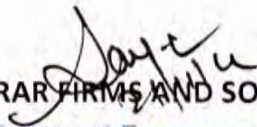
(Description of document(s))

1. Copy of Amended MOA and Rules and Regulations .
2. Copy of minutes of the Special General Meeting date 20.11.2022.

Station: Chandigarh

Dated

7591  
21/11/22

  
**REGISTRAR FIRMS AND SOCIETIES, PUNJAB**

Registrar of Firms & Societies  
Punjab

**MEMORANDUM OF ASSOCIATION**  
**(AS REVISED UP TO 20<sup>TH</sup> NOVEMBER, 2022)**

**1. NAME:**

The name of the Association shall be "Punjab Cricket Association" (hereinafter referred to as "PCA").

**2. HEAD QUARTERS:**

The Headquarter of the Association will be at PCA Cricket Stadium, Sector-63, SAS Nagar Mohali or at any other stadium or premises of PCA as may be decided by the Apex Council.

**3. REGISTRATION:**

The Association shall be registered under the Societies Registration Act, XXI OF 1860 and as amended by Punjab Amendment Act 1957.

**4. AREA:**

The Area under the control of this Association shall be the area covered by the State of Punjab, Union Territory of Chandigarh plus any other area as may be assigned to the Association by the Board of Control for Cricket in India, from time to time.

**5. CREST:**

The Crest of the Association shall be the one approved by the Apex Council.

**6. COLOUR:**

The Association shall have the colour as approved by the Apex Council.

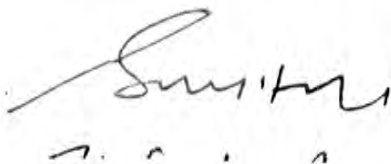
**7. FLAG:**

The Association shall have the flag of official colour as approved by the Apex Council.

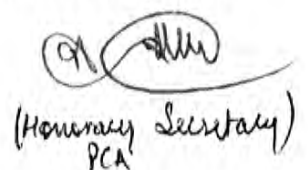
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**8. The objects and purposes of the PCA are:**

- a) To control and improve quality and standards of the game of Cricket in the State of Punjab and Union Territory of Chandigarh, lay down policies, roadmaps, guidelines and make rules and regulations (and amend or alter them) in all matters relating to the



Secy, PCA



(Honorary Secretary)  
PCA

game of Cricket, recognizing that the primary stakeholders are the players and Cricket fans in its area of operations, and that accountability, transparency and purity integrity of the Game are the core values;

- b) To provide for measures necessary for promotion and development of the game of Cricket, welfare and interest of Cricketers and elimination of unethical and unfair practices in the Game of cricket; and for that purpose, organize coaching schemes, establish coaching academies, hold tournaments, exhibition matches, Test Matches, ODIs, Twenty/20, and any other matches and take all other required steps;
- c) To strive for sportsmanship and professionalism in the game of Cricket and its governance and administration; inculcate principles of transparency and ethical standards in players, team officials, umpires and administrators; and to ban doping, age fraud, sexual harassment and all other forms of inequity and discrimination;
- d) To arrange, control, regulate and if necessary, finance visits of Teams that are Members of the BCCI and International Cricket Council and teams of other Countries to the State through BCCI;
- e) To foster the spirit of sportsmanship and the ideals of cricket amongst school, college and university students and others and to educate them regarding the same;
- f) To appoint Managers and/or other team officials for the Punjab Teams;
- g) To employ and appoint CEOs, professional managers, auditors, executive secretaries, administrative officers, assistant secretaries, managers, clerks, team support staff, players, and other service personnel and staff; and to remunerate them for their services, by way of salaries, wages, gratuities, pensions, honoraria, ex-gratia payments and/or provident fund; and to remove/terminate or dismiss such employees or personnel;
- h) To ensure that tickets to cricket matches are widely available well in advance of the matches to members of the public at reasonable rates, and to prevent distribution of the same as largesse; and also to offer seats gratis or at nominal rates to students;
- i) To lay out cricket grounds and to provide pavilion, canteen and other facilities and amenities for the convenience and benefit of the members, players, and the Cricket fans including the women and the disabled, and to ensure the availability of Cricket gear and amenities to Cricket players;
- j) To constitute Committees, from time to time, and entrust or delegate its functions and duties to such Committees, for achieving the objects of the PCA;



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- k) To sell, manage, mortgage, lease, exchange, dispose of or otherwise deal with all or any property of the PCA;
- l) To acquire or purchase properties—movable and immovable, and assets-tangible and intangible, and to apply the capital and income there from and the proceeds of the sale or transfer thereof, for or towards all or any of the objects of the PCA;
- m) To run a Club House, Banquet Hall with catering facilities for its members or any such activity to generate income through its acquired property for running the activities of the Association for the realization of its objects.
- n) To collect funds, and wherever necessary borrow, with or without security, and to purchase, redeem or pay off any such securities;
- o) To carry out any other activity which may seem to PCA capable of being conveniently carried on in connection with the above, or calculated directly or indirectly to enhance the value or render profitable or generate better income/revenue, from any of the properties, assets and rights of the PCA;
- p) To promote, protect and assist the Players who are the primary agents of the game by:
- i) Creating a Players' Association to be funded by the BCCI;
  - ii) Taking steps, particularly on longer tours, so the emotional wellbeing and family bonds of the Players' are strengthened;
  - iii) Compulsorily having qualified Physiotherapists, Mental Conditioning Coaches/Counsellors and Nutritionists among the Team's support staff;
  - iv) Having a single point of contact on the logistics and managerial side so that Players' can fully concentrate on the game;
  - v) Registering all duly qualified agents to ensure that there is oversight and transparency in player representation;
- q) To grant/donate such sum/s for:
- i) Such causes as would be deemed fit by the PCA conducive to the promotion of the game of Cricket;
  - ii) The benefit of Cricketers or their spouses and children by introducing benevolent fund schemes or other benefit schemes, as the PCA deems fit, subject to its rules and regulations;

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- iii) The benefit of any other persons who have served Cricket or their spouses and children as the PCA may consider fit;
- iv) To award sponsorships to sportspersons in games other than Cricket for development of their individual skills and;
- v) To donate to any charitable cause;
- r) To start or sponsor and/or to subscribe to funds or stage matches for the benefit of the Cricketers or persons who may have rendered services to the game of Cricket or for their families, or to donate towards the development or promotion of the game and to organize matches in aid of Public Charitable and Relief Funds;
- s) To impart physical education through the medium of Cricket;
- t) To co-ordinate the activities of members and institutions in relation to the PCA and amongst themselves;
- u) To create and maintain a central repository and database of all Cricketers along with their game statistics;
- v) To introduce a scheme of professionalism and to implement the same;
- w) To provide a fair and transparent grievance redressal mechanism to players, support personnel and other entities associated with Cricket;

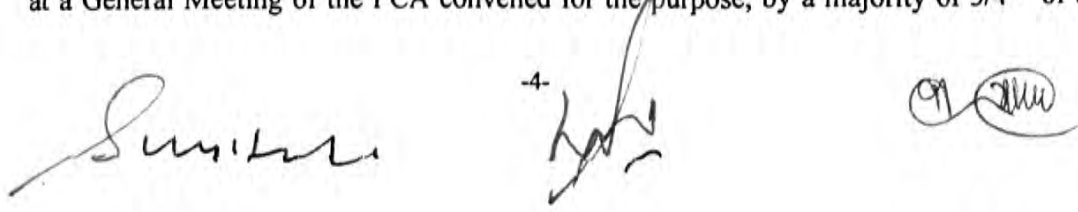
Generally to do all such other acts and things as may seem to the PCA to be convenient and/or conducive to the carrying out of the objects of the PCA.

To add, alter, maintain and enforce Rules and Regulations, for the control and the governance of the game in area under control of the Association and to maintain discipline amongst players, officials, clubs and affiliated institutions.

9. The income, funds and properties of the PCA, however acquired, shall be utilized and applied solely for the promotion of the objects of the PCA as set forth above to aid and assist financially or otherwise and to promote, encourage, advance and develop and generally to assist the game of cricket or any other sport throughout India.
10. The PCA shall not be dissolved unless the dissolution is decided upon by a resolution passed at a General Meeting of the PCA convened for the purpose, by a majority of 3/4<sup>th</sup> of the

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Members present and entitled to vote. The quorum for such meeting shall be 2/3<sup>rd</sup> of the Members who have a right to vote. In the case of dissolution of the PCA, if there shall remain after satisfaction of all debts and liabilities, any property whatsoever, it shall be given or transferred to some other institution or institutions having objects similar to those of the PCA and not running for profit.

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## RULES AND REGULATIONS

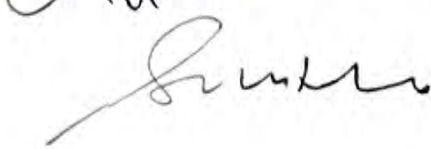
### CHAPTER ONE: SCOPE

#### 1. (A) DEFINITIONS:

In these Rules and Regulations, unless the context otherwise requires,

- a) "ADMINISTRATOR" shall mean and include present and former Presidents, Vice Presidents, Honorary Secretaries, Honorary Treasurers, Honorary Joint Secretaries of the PCA, past and present Presidents and Secretaries of Members affiliated to the PCA, a representative of a Member of the PCA, and any person connected with the Governance and Management of the affairs of the PCA or of its Committees.
- b) "AGENTS' REGISTER" is the register maintained by the PCA under the Regulations for Registration of Players' Agents.
- c) "APEX COUNCIL" is the principal body of the PCA tasked with its governance as set out in Rule 22.
- d) "AUDITOR" is the auditor of the PCA appointed by the General Body of the PCA to discharge the functions set out in Rule 41.
- e) "PCA" is the Punjab Cricket Association registered under Act XXI of 1860.
- f) "CEO" is the Chief Executive Officer of the PCA appointed by the Apex Council as set out in Rule 31.
- g) "CONFLICT OF INTEREST" refers to situations where an individual associated with the PCA in any capacity acts or omits to act in a manner that brings, or is perceived to bring the interest of the individual in conflict with the interest of the game of cricket and that may give rise to apprehensions of or actual favouritism, lack of objectivity, bias, benefits (monetary or otherwise) or linkages, as set out in Rule 45.
- h) "COUNCILLORS" are the members of the Apex Council.
- i) "CRICKET COMMITTEES" are the Committees as set up in Rule 34 which consist only of former Players and are charged with selection, coaching and evaluation of team performance.
- j) "CRICKET PLAYERS' ASSOCIATION" refers to the Cricket Players' Association as per the BCCI Constitution.

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- k) "ELECTORAL OFFICER" is the person appointed to conduct, supervise and deal with issues concerning elections as set out in Rule 40.
- l) "ETHICS OFFICER" is the person appointed to administer the Conflict of Interest principles as set out in Rule 46.
- m) "EXISTING MEMBER" is an Institution or other body corporate or individual that/ who was a Member of the PCA immediately before the Effective Date.
- n) "GENERAL BODY" is the supreme body of the PCA which is constituted by its Members.
- o) "JOINT SECRETARY" is the Honorary Joint Secretary of the PCA as set out in Rule 15(4).
- p) "JUNIOR TOURNAMENT" shall mean any age group tournament conducted by the BCCI, PCA or its Members from time to time.
- q) "MEMBER" would mean "Member as defined in Rule 3".
- r) "MATCH OFFICIAL" includes Umpires, Match Referees, Observers, Statisticians, Ground Staff and Scorers so appointed by the BCCI, PCA or its Members from time to time.
- s) "OFFICE BEARER" means the President, Vice-President, Secretary, Joint Secretary, and Treasurer.
- t) "OMBUDSMAN" is the independent grievance redressal authority set up under Rule 47.
- u) "PLAYER" any person registered with the Association as a player and shall include any person representing his team in State Championships and selected in any squad to represent Punjab in Inter-State national level tournaments.
- v) "PRESIDENT" is the Honorary President of the PCA and of the Apex Council as set out in Rule 15(1).
- w) "REPRESENTATIVE" of a Member means a person duly nominated as such by the respective affiliated institution of PCA
- x) "RULE" shall refer to any rule or sub-rule in these Rules and Regulations, and "RULES" refer to these Rules and Regulations.
- y) "SECRETARY" is the Honorary Secretary of the PCA as set out in Rule 15(3).

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- (aa) "TOURNAMENT RULES" means the rules governing the conduct of various State tournaments organized by PCA and such other tournaments as may be conducted by the PCA from time to time.
- (bb) "TREASURER" is the Treasurer of the PCA as set out in Rule 15(5).
- (cc) "VICE PRESIDENT" is the Vice President of the PCA as set out in Rule 15(2).
- (dd) "YEAR" means financial year commencing from the 1<sup>st</sup> day of April and ending on the 31<sup>st</sup> day of March of the following year.

**(B) INTERPRETATION:**

- i) In these Rules, all references to Players, Match Officials and Administrators shall, unless the context otherwise requires, be deemed to include Players, Match Officials and Administrators.
- ii) The EFFECTIVE DATE shall be the date on which these Rules come into force.

**2. HEADQUARTERS:**

The Headquarters of the Association will be at PCA Cricket Stadium, Sector-63, SAS Nagar, Mohali or at any other Stadium or premises of PCA as may be decided by the Apex Council.

**3. MEMBERSHIP:**

The Association shall have the following categories of members:

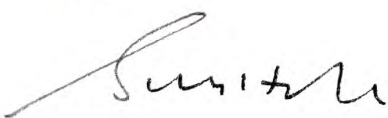
**Category-A:**

- i) Founder Members,  
ii) Life Members,  
iii) Representative Members.

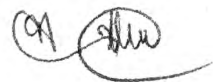
**Category-B:**

- i) Honorary Members,  
ii) Associate Members,  
iii) Associate Representative Members.

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#### 4. FOUNDER MEMBERS:

The persons, who were members of the first committee, are the founder members of the Association and those living are eligible to attend the Annual General Body Meetings, General Body Meetings and Special General Body Meetings and are entitled to vote.

#### 5. LIFE MEMBERS:

- a) Any individual interested in the game of Cricket may be enrolled as a Life Member by the Apex Council on such terms and conditions as may be laid down by the Council from time to time.
- b) Any interested Former International Player (male or female), who has played for India while representing Punjab or otherwise hails from Punjab, shall be entitled to become the Life Member (Cricket Member) of the Association, without scrutiny, provided he/she is not a member of any other State Association.

#### 6. REPRESENTATIVE MEMBERS:

Such members shall consist of:-

- a) Representative of affiliated District Level Cricket Bodies.
- b) Representative of affiliated Universities/ Colleges/ Clubs/Institutions.

Each affiliated unit shall be entitled to nominate one representative in the General Body who should be entitled to attend and vote at all General Body Meetings.

#### 7. HONORARY MEMBERS:

The Apex Council may confer Honorary Membership on such person or persons who have outstanding contribution in the field of cricket or in administration or helping the PCA in realization of its objects. Such member shall have all privileges at par with a Life Member except the privilege of attending General Body Meetings, vote or to contest any office of the Association in the capacity of the Honorary Member. The Apex Council may in its discretion withdraw the Honorary Membership, if it so desires.

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**8. ASSOCIATE MEMBER:**

The Apex Council may enroll the cricket lovers, corporates and well wishers of the Association as Associate Member on payment of Admission fee and annual charges as may be decided by the Apex Council from time to time. Such Member may apply for the use of recreational facilities of the Association but shall not be entitled to attend the Meetings of the PCA or vote.

**9. ASSOCIATE REPRESENTATIVE MEMBERS:**

On receipt of application of any new Institution for affiliation with Punjab Cricket Association (PCA), the Council may grant Associate Representative Membership to such an Institution. The Associate Representative Member shall not be entitled to attend the General Body Meetings and vote.

**10. PROMOTION OF ASSOCIATE REPRESENTATIVE MEMBER AS REPRESENTATIVE MEMBER:**

The Associate Representative Member may be promoted as Representative member by the Council on the fulfillment of the following conditions:-

- (a) The Associate Representative Member has been a member of the Association for a continuous period of three years.
- (b) Such Associate Representative Member satisfies the Association that the cricketing facilities and the standard of game has improved justifying its elevation as Representative Member and the Apex Council may grant representative membership.

**11. ANNUAL UPDATES:**

PCA shall, on or before 15<sup>th</sup> November of each year, inform and update the BCCI as to the names of their Office Bearers and the members of Apex Council, their respective tenures, the audited statement of accounts and the balance sheet.

**12. JURISDICTION:**

The territorial jurisdiction of the PCA shall be the area covered by the state of Punjab, Union Territory of Chandigarh plus any other area as may be assigned to the Association by the Board of Control for Cricket in India, from time to time.

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**CHAPTER TWO: THE GENERAL BODY AND OFFICE BEARERS  
AND THEIR POWERS & FUNCTIONS**

**13. CONSTITUTION AND FUNCTIONS OF THE PCA:**

- (1) The General Body is constituted of all the Category-'A' Members of the PCA.
- (2) Besides the individual members, the authorized Representatives of the affiliated institutions shall cast their votes on behalf of their respective institutions. The Honorary Members, Associate Members and Associate Representative Members shall have no right to vote.
- (3) All powers of governance, management and decision making shall vest in the General Body. In addition to the powers already given to the Apex Council and the CEO under these Rules, the General Body may delegate such powers as it deems fit to any of them.
- (4) In addition to, and without prejudice to the generality of powers vested in it, the General Body shall have the power:
  - a) To collect funds and wherever necessary borrow, with or without security, for purposes of the PCA and to raise loans with or without security and to purchase, redeem or pay off any such security.
  - b) To frame the Laws of Cricket in its Jurisdiction and to make alterations, amendments or additions to the Laws of Cricket in its Jurisdiction, whenever desirable or necessary.
  - c) To review any decision of the Apex Council.
  - d) Generally to do all such other acts and things as may appear to the General Body to be expedient, convenient and/or conducive to the carrying out of the above functions of the PCA.

**14. ELECTION & TERM OF OFFICE BEARERS:**

- (1) The following Office Bearers of the PCA shall be elected by the Category-'A' Members in the General Body of the PCA at an Annual General Meeting:

1. The President
2. The Vice-President
3. The Secretary
4. The Joint Secretary
5. The Treasurer

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(2) **Eligibility:**

- a) Only the Category-A Members as per Rule-3 "Membership" shall be eligible to contest for the post of Office Bearers and Apex Council.
- b) The Candidate, to be eligible for any post of the Office Bearer, should have attended the minimum 3 Annual General Body Meetings as an *individual member* and an institution should have attended 3 Annual General Body Meetings through any of its authorized representatives.

Or

Have been an Office Bearer of any Representative Member for at least 3 years.

- c) An office bearer or an elected member of the Governing Council/ Managing Committee/ Apex Council who has held any post for two consecutive terms in the State Association shall not be eligible to contest any further election in such State Association without completing a cooling off period of three years.

During this cooling off period, such an office bearer or an elected member of the Governing Council/ Managing Committee/ Apex Council shall not be a member of the Governing Council/ Apex Council or of any committee whatsoever of the state association. The expression 'office bearer' should not be permitted to be circumvented by being a member of any other committee or of the Governing/ Apex Council in the state association, as the case may be.

- d) If a person has served two consecutive terms each, in the State Association and in the BCCI [or vice versa] continuously without any break, such person shall not be eligible to contest any further election in the State Association or in the BCCI, without completing a cooling off period of three years.
- e) During this cooling off period, such an office bearer or an elected member of the Governing Council/ Managing Committee/ Apex Council shall not be a member of the Governing/ Apex Council or of any committee whatsoever of the BCCI or of a state association. The expression 'office bearer' should not be permitted to be circumvented by being a member of any other committee or of the Governing/ Apex Council in BCCI or any state association, as the case may be.

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(3) The Term of office of an Office Bearer shall be 3 years. Their position shall be

Honorary.

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- (4) No person shall be an Office Bearer for more than 3 terms in all.
- (5) (i) An office bearer who has held any post for two consecutive terms in the State Association shall not be eligible to contest any further election in such State Association without completing a cooling off period of three years.

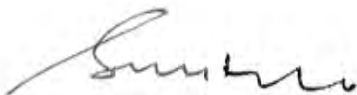
During this cooling off period, such an office bearer shall not be a member of the Apex/ Governing Council or of any committee whatsoever of the state association. The expression 'office bearer' should not be permitted to be circumvented by being a member of any other committee or of the Apex/ Governing Council in the state association, as the case may be.

(ii) If a person has served two consecutive terms each, in the State Association and in the BCCI [or vice versa] continuously without any break, such person shall not be eligible to contest any further election in the State Association or in the BCCI, without completing a cooling off period of three years.

During this cooling off period, such an office bearer shall not be a member of the Apex/ Governing Council or of any committee whatsoever of the BCCI or of a state association. The expression 'office bearer' should not be permitted to be circumvented by being a member of any other committee or of the Apex/ Governing Council in BCCI or any state association, as the case may be.

- (6) A person shall be disqualified from being an Office Bearer, a member of the Apex/ Governing Council, or any committee of the PCA or BCCI if he or she:
- is not a citizen of India;
  - has attained the age of 70 years;
  - is declared to be insolvent, or of unsound mind;
  - is a Minister or Government Servant;
  - has been an Office Bearer of the PCA or BCCI for a cumulative period of 9 years or
  - has been convicted by a Court of Law for commission of a criminal offence and sentenced to imprisonment.
- (7) Any person who is disqualified from being Office Bearer, as aforesaid shall also be disqualified from being representative/nominee of member of any committee/council.

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**15. POWERS AND DUTIES OF OFFICE-BEARERS:**

**1. THE PRESIDENT:**

- a) The President shall preside at all meetings of the General Body and the Apex Council.
- b) The President shall be one of the three persons who sign the audited annual accounts and other financial statements of the PCA.
- c) The President shall also exercise such functions and duties as he may be empowered with by the General Body or the Apex Council.
- d) The President shall, in the event of a vacancy or indisposition of an Office Bearer, delegate the functions to another Office Bearer until the vacancy is duly filled up, or the indisposition ceases.

**2. THE VICE PRESIDENT:**

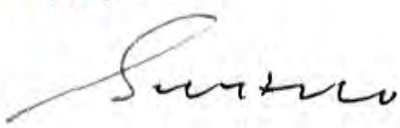
- a) The Vice President shall officiate in the President's absence when the President is unavailable.
- b) The Vice President shall also exercise such functions and duties as he may be empowered with by the General Body or the Apex Council.

**3. THE SECRETARY:**

The Secretary shall:

- a) Keep and maintain the minutes of Annual General Body Meetings and Special General Meetings of the General Body, the meetings of the Apex Council and of the Committees appointed by the General Body in appropriate books and shall cause them to be properly and correctly recorded and confirmed.
- b) Be one of the three persons who sign the audited annual accounts and other financial statements of the PCA.
- c) Be in charge of the records of the General Body, the Apex Council and all Committees, and such properties as may be entrusted to his care by the PCA or the Apex Council, as the case may be.

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- d) Convene the Annual General Meetings, General Meetings, the Special General Meetings and the meetings of the Apex Council with the concurrence of the President.
- e) Present the Annual Report (Report Card) of the Apex Council to the General Body.
- f) Circulate to all Category-'A' Members of the PCA the statement of accounts prepared by the Treasurer.
- g) Have the power to delegate any work to the Honorary Joint Secretary or any person in management.
- h) Exercise all powers in relation to cricketing and non cricketing matters with the respective management personnel including CEO reporting to him on a regular basis.
- i) the Management personnel, the staff and the CEO shall work under the direct supervision, control and direction of the Secretary.

#### 4. THE JOINT SECRETARY :

The Joint Secretary shall:

- a) Convene and keep minutes of the Committees that may be placed in his charge at the Annual General Meeting or by the Secretary.
- b) Assist the Secretary in all matters pertaining to the affairs of the PCA.

#### 5. THE TREASURER:

The Treasurer shall:

- i) Receive all subscriptions and donations and the monies payable and/or receivable by the PCA;
- ii) Be one of the three persons who sign the audited annual accounts and other financial statements of the PCA.
- iii) Keep accounts of all monies received and expended by the PCA, in respect of assets, credits and liabilities of the PCA.
- iv) Prepare statement of accounts.

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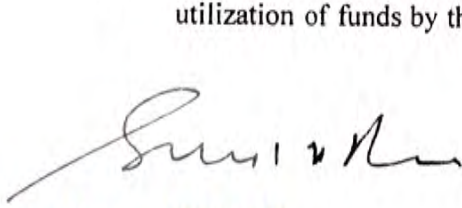
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- v) Place before the Apex Council:
  - (i) Annual Balance Sheet;
  - (ii) Statement of Accounts of the PCA; and
  - (iii) Annual Budget;
  
- vi) Place before the Annual General Meeting duly audited:
  - (i) Annual Balance Sheet; and
  - (ii) Statement of Accounts of the PCA;
  
- vii) Invest and/or disburse the funds of the PCA, to withdraw any or all of the existing fixed deposits before the date of maturity in accordance with any general or special directions of the General Body or the Apex Council.
  
- viii) Prepare budgets to be presented at the Annual General Meeting, Special General Meetings and Meetings of the Apex Council.
  
- ix) Coordinate with the Auditor as well as the CEO to obtain insight into the utilization of funds by the affiliated members/ institutions.



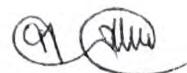
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### CHAPTER THREE: MEETINGS OF THE GENERAL BODY

#### 16. ANNUAL GENERAL MEETING:

- (1) The Annual General Meeting of the General Body shall be held every year, not later than 30<sup>th</sup> September at such place and time as the *President may fix*.
- (2) Elections and Nominations to the Apex Council shall take place every 3 years at the Annual General Meeting.
- (3) The following business shall be transacted at every Annual General Meeting of the General Body:
  - a) Confirmation of the minutes of the previous General Meetings.
  - b) Adoption of the Report of the Secretary for the year under review.
  - c) Adoption of the Treasurer's Report and the audited accounts for the year under review.
  - d) Adoption of the Annual Budget.
  - e) Appointment of Auditor or Auditors for the year and fix their remuneration.
  - f) Appointment of the Ombudsman and Ethics Officer.
  - g) Appointment of the Cricket Committees and Standing Committees as mentioned in Rules 34 and 33 respectively.
  - h) Consideration of:
    - (1) the Report and recommendations of the Apex Council, the CEO and the Committees and to propose policy directions to the Apex Council.
    - (2) any amendments to the Rules and Regulations of the PCA, provided no amendment to the Rules and Regulations of the PCA proposed by a voting member shall be considered unless the proposals for amendments are received by the Secretary before 31<sup>st</sup> July.
    - (3) the Reports of the Ombudsman and Ethics Officer and any recommendations made therein.

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- i) Consideration of any motion, notice whereof is given by a voting member to the Secretary four days before the meeting. (Such a motion shall be circulated in advance to all members).
  - j) To appoint the PCA Representative or Representatives on the BCCI and/or similar organizations.
  - k) Consideration of any other business which the President may consider necessary to be included in the agenda.
  - l) Transaction of any other business of an informal character as may be permitted by the Chairperson.
- (4) The record of the proceedings of the Annual General Meetings and Special General Meetings shall, after the approval of the Chairperson of the Meeting, be circulated within two months of the Meeting to the Members of the PCA and then entered in the Minutes Book. The minutes shall be duly confirmed after correction, if any, and signed by the Chairperson at the subsequent Annual General Meeting.
- (5) The Secretary shall, at least ten (10) days prior to the date fixed for the Annual General Meeting, forward to each member a notice setting out the agenda of business to be transacted at the Annual General Meeting along with:
- (a) Copies of the minutes of the previous meeting or meetings to be confirmed at the Annual General meeting;
  - (b) Copies of the Annual Report (Report Card), as approved by the Apex Council.
  - (c) Copies of audited Statement of Accounts, as approved by the Apex Council, to be adopted and to be passed at the Annual General Meeting;
  - (d) Copies of the audited Statement of Accounts, as approved by the Apex Council, of any tour or tours;
  - (e) Treasurer's Reports and the Annual Budget;
  - (f) Report of the Ombudsman; and
  - (g) Copies of all documents and papers having a reference to any item on the Agenda of the General Meeting;
- (6) Any Member desiring to raise any point relating to the Agenda or Accounts at the Annual General Meeting shall give four (4) days notice thereof to the Secretary. The Secretary shall circulate such notice to all Members before the date fixed for the meeting.

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- (7) The Honorary Secretary, besides Annual General Meetings, following the principle of proper checks and balances, shall convene two General Body Meetings during the month of January and other in the month of May, each year wherein the Apex Council will submit its report card of the corresponding period to the Supreme Body of the Association i.e. General Body. The clear 7 (Seven) days notice shall be given to the members.

**17. SPECIAL GENERAL MEETING:**

- (1) A Special General Meeting of the General Body may be convened by the Secretary:
- (a) on a directive of the President.
  - (b) on a resolution of the Apex Council, or
  - (c) on a requisition signed by not less than 30 voting members specially stating the business to be transacted at such Meeting.

No business other than the one for which the Special General Meeting is called will be transacted at such meeting.

- (2) In the event of the Secretary failing to convene a Special General Meeting within thirty days of the receipt of a requisition, the requisitionists may themselves convene a meeting for the purpose specified in the requisition at such place and time as may be decided by the requisitionists.
- (3) The President may at his discretion direct the Secretary to convene a Special General Meeting at shorter notice in which case a notice of at least 10 days shall be given.
- (4) For any Special General Meeting the Secretary shall give twenty-one (21) days notice specifying the business to be transacted at that meeting.
- (5) In the event of the Secretary failing to convene a Special General Meeting at the direction of the President or on a resolution of the Apex Council within Ten days, the President may convene a meeting under his own signature.

**18. QUORUM AT ANNUAL GENERAL MEETING & SPECIAL GENERAL MEETING:**

- (1) Thirty (30) voting members present and entitled to vote shall be a quorum for an Annual General Meeting. No business shall be transacted at the Annual General Meeting unless the quorum requisite is present at the commencement of the business of the meeting. If within an hour from the time appointed for

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the Annual General Meeting a quorum is not present, the meeting shall stand adjourned to the same date of the following month and at the same place and time. If at the adjourned meeting the quorum is not present within an hour from the time of the meeting, the voting members present shall form the quorum.

- (2) For a Special General Meeting Thirty (30) voting members, present and entitled to vote shall be quorum. If no quorum is present at the appointed time of the meeting, the meeting shall stand adjourned for an hour. If at the adjourned meeting the quorum is not present, the voting members present shall form the quorum.

#### 19. CHAIRPERSON AT MEETINGS:

The President shall preside as Chairperson at the Annual General Body Meeting or the Special General Meeting of the General Body and in his absence the Vice-President shall preside. In the event of the Vice President also being absent, the Meeting shall elect one amongst them as the Chairperson of the Meeting.

#### 20. VOTING AT ANNUAL GENERAL MEETINGS/SPECIAL GENERAL MEETINGS:

- (1) At the Annual General Meeting/ Special General Meeting, each Category-A Member shall have one vote. The Associate Members shall have no vote. There shall not be any proxy voting on behalf of individual member.
- (2) At an Annual General Meeting/Special General Meeting, a resolution placed before the meeting duly moved and seconded shall be put to vote and shall be decided either on a show of hands or by a secret ballot as the Chairperson may decide.

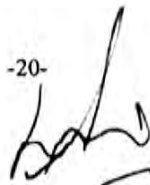
#### 21. CASTING VOTE OR DRAWING LOTS:

Save as provided otherwise by these Rules, questions arising at any meeting shall be decided by a majority of votes and in the event of a tie, the Chairperson shall have a casting vote. If the Chairperson of the Meeting declines to exercise his casting vote, the issue shall be decided by drawing lots.

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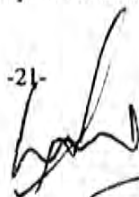
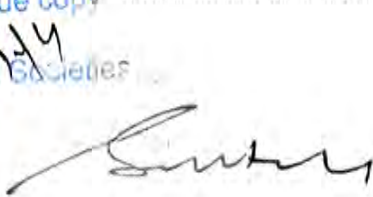


## CHAPTER FOUR: GOVERNANCE

### 22. THE APEX COUNCIL:

- (1) There shall be an Apex Council for the PCA which shall be primarily responsible for the governance of the affairs of the PCA.
- (2) The Apex Council shall consist of 19 Members i.e.:-
  - a) 5 elected Office Bearers;
  - b) Two, one male and one female, to be nominated by the Cricket Player's Association from amongst those of its members who hail from Punjab;
  - c) One to be nominated by Accountant General of Punjab from among the serving senior functionaries of the office, co-terminus with the nominee's tenure;
  - d) 11 to be elected from Category-'A' Members of the Association as per distribution given below:-
    - i) 7 representatives of the affiliated District Cricket Associations.
    - ii) 3 members to be elected from the Life Members.
    - iii) 1 representative of the Club/College/ Institutions.
- (3) A person shall be disqualified from being a Councillor if he or she:
  - a) is not a citizen of India;
  - b) has attained the age of 70 years;
  - c) is declared to be insolvent, or of unsound mind;
  - d) is a Minister or a Government Servant [except for the nominee under Rule 22 (2)(c)];
  - e) has been an Office Bearer of the BCCI for a cumulative period of 9 years or
  - f) has been convicted by a Court of law for commission of a criminal offence and sentenced to imprisonment.
- (3A) Any person who is disqualified from being Councillor, as aforesaid shall also be disqualified from being representative/ nominee of member of any committee/council.
- (4) (i) Each of the elected Councillors shall have a term of 3 years in office, subject to a maximum of 3 Terms on the Apex Council.

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A Councillor who has held any post for two consecutive Terms in the PCA shall not be eligible to contest any further election in the PCA without completing a cooling off period of three years. During the cooling off period, such a Councillor shall not be a member of the Apex/Governing Council or of any committee whatsoever of the PCA. The expression 'Councillor' should not be permitted to be circumvented by being a member of any other committee or of the Apex/Governing Council in PCA or BCCI.

(ii) If a person has served two consecutive terms each as Councillor, in the equivalent body of a State Association and in the BCCI [or vice versa] continuously without any break, such person shall not be eligible to be a Councillor in the equivalent body of a State Association or in the BCCI, without completing a cooling off period of three years. During this cooling off period, such a Councillor shall not be a member of the Apex/Governing Council or of any committee whatsoever of the BCCI or of a State Association. The expression 'Councillor' should not be permitted to be circumvented by being a member of any other committee or of the Apex/Governing Council in BCCI or any State Association, as the case may be.

- (5) No individual, including one filling up a vacancy under Sub-Rule (9) below shall be a Councillor for more than 9 years. In the event of a Councillor completing 9 years before the expiry of his term, he shall cease to hold office on completion of 9 years.
- (6) No nominated Councillor shall have more than one term of 3 years.
- (7) Notwithstanding anything contained elsewhere in these Rules, a former President of the PCA shall not be entitled to be elected or nominated to the Apex Council in any capacity except for a second and final term as President, subject to sub-Rules (4) and (5) above.
- (8) No Councillor, once elected, shall hold any office in a Full Member Association. The Full Member shall take steps to fill up the vacancy so created immediately.
- (9) Any vacancy in the Apex Council due to death, resignation, insolvency, unsoundness of mind, nomination to the BCCI or other disqualification shall be filled up for the remaining period:

a) In the case of an elected Councillor, by elections at a Special General Body meeting of the PCA convened by the Secretary for that purpose within 45 days;

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- b) In the case of a nominated Councillor, in the same manner as prescribed for the respective nominee in Rule 22(2) above;
- (10) For the purpose of the Societies Registration Act XXI of 1860 and as amended by Punjab Amendment Act 1957, the Governing Body of the PCA shall be the Apex Council.

**23. POWERS AND FUNCTIONS OF THE APEX COUNCIL:**

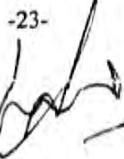
- (1) The affairs of the PCA shall be governed by the Apex Council and its framework of governance shall:
- (i) Enable strategic guidance of the entity;
  - (ii) Ensure efficient monitoring of management;
  - (iii) Ensure the performance of the respective roles, responsibilities and powers of the CEO, Managers, Cricket Committees and Standing Committees; and
  - (iv) Ensure a distribution and balance of authority so that no single individual has unfettered powers.
- (2) The Apex Council shall have all the powers of the General Body and authority and discretion to do all acts and things except such acts as by these rules are expressly directed or required to be done by the General Body. Exercise of such powers, authorities and discretion shall be subject to the control and regulation of the General Body for which the Apex Council shall submit a report card to the General body in its Meetings to be held during the year. No regulation shall retrospectively invalidate any act of the Apex Council which was otherwise valid.
- (3) The Apex Council shall exercise superintendence over the CEO, the Cricket Committees and the Standing Committees, through the Secretary, in the discharge of their duties generally, and in particular, in accordance with any general or special direction of the General Body.
- (4) In addition to and without prejudice to the generality of powers conferred directly or by necessary implication under these Rules and regulations and the Memorandum of Association, the Apex Council shall exercise the powers and perform the duties hereafter mentioned:

- (a) To control, permit and regulate all cricketing activities within the State, participation and staging of BCCI allotted matches, to send the teams outside its jurisdiction, within the Country or outside the Country, for the promotion of the game.

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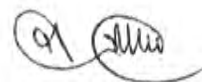
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- (b) To control, expand and regulate the finances of the PCA.
- (c) To institute or defend, through the Secretary, any action or proceedings for or against the PCA or against any Office-Bearer or employee of the PCA.
- (d) To mediate in regard to issues between Members, failing resolution of which a reference may be made to the Ombudsman.
- (e) To interact and consult with the Cricket Players' Association regarding representations made on their behalf.
- (f) To purchase, sell and/or mortgage, exchange and/or otherwise dispose of immovable property wherever situated, in order to promote the objects of the PCA.
- (g) To collect funds and whenever necessary borrow not exceeding 25% of the General Fund, with or without security, for purposes of the PCA and to raise loans, with or without security, and to purchase, redeem or pay off any such security.
- (h) To fill up, till the following Annual General Meeting, any vacancy occurring of a member of a committee by reason of death or being adjudged insolvent or being of unsound mind or being convicted of a criminal offence involving moral turpitude or by resignation or any other disqualification.
- (i) To frame rules and lay down conditions including those of travel, accommodation and allowances under which PCA Players shall take part in cricket tournaments/matches or Exhibition, Festival and Charity matches organized by the BCCI or by a Member or PCA under the authority of the BCCI in the course of a visit or tour of a foreign cricket team to India.
- (j) To frame rules for the State Championships or other tournaments or for any Exhibition matches between members and/or between the Institutions.
- (k) To frame rules regarding the appointment, service conditions and disciplinary action concerning employees and officers of the PCA.

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- (l) To make the Tournament Rules for various domestic tournaments and exhibition matches involving Members, Institutions and other entities.
- (m) To frame, in consultation with the CEO, rules for the appointment of Managers, Secretaries, Administrative Officers, Peons and other service personnel and staff and for payment to them and other persons in return for their services rendered to the PCA, salaries, wages, gratuities, pensions, honorariums, compensations, any exgratia payment and/ or provident fund and to regulate discipline by suspending, fining, removing or dismissing such employees.
- (n) To make rules generally for the management of the affairs of the PCA.
- (o) To start or sponsor and/or to subscribe to funds or stage a match for the benefit of cricketers or persons who may have rendered service to the game of cricket or for their families or to donate for the development or promotion of the game to be regulated by rules framed in this regard from time to time.
- (p) To either on its own, or through its delegate, entertain, hear and decide administrative appeals by employees or other directly affected parties against the orders of the CEO or the Cricket Committees as the case may be.
- (q) Generally to do all such other acts and things which are delegated to it by the PCA and all other functions to be expedient, convenient and/or conducive to the carrying out of the above functions of the Apex Council.

Provided that the exercise of powers under Clauses i), j), k), l), m) and n) shall be subject to ratification by the PCA at its next Annual General Body Meeting, failing which the rules shall lapse.

(5) The Apex Council shall meet at least once every 3 months at such time and place and shall conduct proceedings in such manner as it may from time to time decide.

(6) A Special Meeting of the Apex Council may be convened at any time by the President and shall be convened on a requisition to that effect being made in writing by not less than three Councillors. Any such requisition shall express the object of the meeting proposed to be called and shall be sent to the Secretary.

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- (7) Seven days' clear notice of the Meeting of the Apex Council together with the Agenda shall be given to the Councillors. For a Special Meeting of the Apex Council convened for the purposes stated in Sub-Rule(5) above, Four days' clear notice shall be given. An Emergent meeting of the Apex Council may be convened with Two days' notice.
- (8) Five members of the Apex Council shall form a quorum for its meetings. The President or in his absence a member elected by those present at the meeting shall be the Chairperson. In the event of a tie, the Chairperson shall have a casting vote.
- (9) A resolution by circulation by all members of the Apex Council shall be as valid and effective as if it had been passed at a meeting of the Apex Council. Such a resolution shall be ratified at the next meeting of the Apex Council.
- (10) The Secretary shall keep the minutes of every Meeting in a book which shall be signed by the Chairperson when approved.

**24. PCA JURISDICTION OVER PLAYERS, MATCH OFFICIALS & TEAM OFFICIALS OF MEMBERS:**

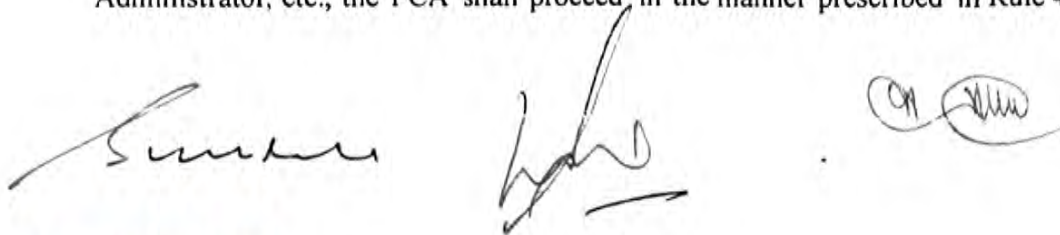
The PCA shall have concurrent jurisdiction and control over Players, Match Officials and Team Officials within the jurisdiction and Territory under its control. Such individuals participating in cricket under the aegis of a Member shall be deemed ipso facto to submit to the jurisdiction of the PCA.

**25. CONDUCT OF PLAYERS:**

The Apex Council shall have the power to enquire into the conduct of any Player within its jurisdiction and may take such disciplinary action against the Player as the Apex Council may deem fit, which decision shall be final.

**26. ENQUIRY INTO CONDUCT OF PLAYERS, MATCH OFFICIALS, ADMINISTRATORS ETC.:**

In the event of the PCA enquiring into the conduct of a Player, Match Official, Administrator, etc., the PCA shall proceed, in the manner prescribed in Rule 48.



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## CHAPTER FIVE: MANAGEMENT

### 27. ADMINISTRATION OF THE PCA:

- (1) The Headquarter of the Association will be at PCA Cricket Stadium, Sector-63, SAS Nagar, Mohali or at any other Stadium or premises of PCA as may be decided by the Apex Council.
- (2) The day-to-day management of the PCA shall be conducted by the professionals in both cricketing and non cricketing matters under the direct supervision, direction and control of the respective Office Bearers.

### 28. NON-CRICKETING MATTERS:

- (1) The day to day management of non-cricketing matters including operations, technical, human resources, finance and media shall be conducted by the CEO under the supervision of the Apex Council aided by the advice of the Standing Committees as set out in Rule 32.
- (2) The CEO shall be assisted by Managers as may be appointed under Rule 31.

### 29. CRICKETING MATTERS:



- (1) The management of cricketing matters such as selections, coaching and evaluation of team performance shall be exclusively handled by the Cricket Committees comprising only of Players as set out in Rule 34.
- (2) The management, evaluation and selection of umpires shall be done by the Umpires Committee comprising only of Umpires as set out in Rule 35.
- (3) The reports of the Cricket and Umpires Committees shall be sent to the CEO for being forwarded to the Apex Council, but the CEO shall not in any way be involved in the preparation; approval or amendment of the same.

### 30. EFFICIENCY IN FUNCTIONING:

- (1) The bankers, lawyers and others offering professional services to the PCA shall be appointed in a fair and transparent manner, and may be changed from time to time, as the PCA may deem expedient.
- (2) The bank account of the PCA shall be operated by 2 authorized signatories one out of which shall be the Honorary Treasurer and counter sign by either a professional or one of the Office Bearers as may be decided by Apex Council.

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- (3) The CEO and the Cricket & Umpires Committees shall function independently in their respective domains without any interference or approval from each other.

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### 31. THE CEO:

- (1) The day-to-day management of the affairs of the PCA shall vest in a full time CEO to be appointed by the Apex Council, who shall be a management professional with management experience of at least 5 years as the CEO/MD or equivalent of a company with a turnover of at least Rs.30 Crores.
- (2) The CEO shall be assisted by not more than 6 full-time professionals (Managers) who shall be appointed by the Apex Council in consultation with the CEO essentially to govern the streams of finance, technical, infrastructure, law, media and human resources. The CEO may however realign or reallocate these streams as he deems fit.
- (3) The eligibility criteria for the CEO and Managers shall be laid down by the Apex Council keeping in mind the following guidelines:
  - a) Knowledge and familiarity with cricket or other sports;
  - b) Understanding of financial position and fiscal direction of the PCA;
  - c) Knowledge of operations of cricket administration and overall policy;
  - d) Clarity on role, division of responsibilities and hierarchy; and
  - e) Familiarity with regulatory and legal responsibilities as well as attendant risks.
- (4) There shall be an appropriate induction process laid down by the Apex Council for the CEO and the Managers, which shall include a fair and transparent process of appointment.

### 32. THE FUNCTIONS OF THE CEO:

The CEO shall have the following functions on behalf of the PCA:

- (1) To implement all the Rules and Regulations made by the Apex Council and duly approved by the General Body in regard to non-cricketing matters.
- (2) To issue guidelines in respect of travel, accommodation, allowances, etc., to be paid to players, support staff and officials participating in matches, other than international matches.
- (3) To lease and manage immovable property of the PCA wherever situated, in order to promote the objects of the PCA and to make maximum utilization of the available property/stadium for generating the revenue by using for recreational activities.

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- (4) To lay down parameters for the laying of grounds for playing the game and to provide pavilion, canteen and other conveniences and amenities in connection therewith at Headquarter and other places within the jurisdiction of the Association.
- (5) To ensure that all measures are adopted to eliminate any form of racial, communal, casteist or other hatred from the game, with stringent action taken against the offenders including the initiation of criminal proceedings.
- (6) To start and maintain a library of books, periodicals, DVDs and other databases on Sports in general and Cricket in particular, and to publish journals, books and other material as well as the official website of the PCA.
- (7) To publicize the stadium capacity of all stadia across the country with compulsory seat numbers, to provide transparent online and offline ticket booking services with reasonably priced tickets and maximize the access of the public to the games.
- (8) To provide at stadiums, wholesome and hygienic food and beverages at affordable rates, clean and hygienic restrooms for all genders and for the differently-abled, adequate fire and emergency entries and corridors, sufficient access avenues and wheelchairs for the differently-abled, proper signage, parking and transport facilities as well as efficient security systems for matches organized by PCA.
- (9) To frame guidelines generally for the convenience and ease of day-to-day management of affairs of the PCA.
- (10) To prescribe guidelines to lay out or convert any ground into high quality turf wickets at all levels in all areas under the jurisdiction of the association and to provide Pavilions, Canteens, Public Conveniences and other amenities with disabled access and suitable signage, especially to involve more Indians in the game of cricket and to encourage participation of all sections of society within the State.
- (11) To assist the Cricket Committees and facilitate the implementation of their tasks and recommendations.
- (12) To collate monthly reports concerning the functioning of the various Committees, to create action plans in advance and upload the same on the website of the PCA.
- (13) To create a database of all cricketers who represent the State at all levels, maintain records and statistics, track performances and certify age and identity of participants.

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- (14) To take steps to create world class infrastructure at all levels in all areas across the State. To coordinate with Institutions, to conduct tournaments, to provide better access to the public, with particular reference to women and the disabled.
- (15) To sign and enter transparently into contracts for and on behalf of the PCA including with third parties and vendors for the purposes of the various Committees of the PCA and to ensure that in all contracts for television and media rights, the interests of the public remain uncompromised, and full, unhindered broadcasts of all deliveries and their replays are shown.
- (16) To report to the Apex Council every quarter or as often as required by the Apex Council on the functioning of the management and the progress made in developing cricket in the State.
- (17) To consider the reports of the Auditor, to verify whether Institutions are meeting their objectives and to assess whether cricket is being suitably developed and promoted across the State.
- (18) To consider all applications for financial aid or any other benevolence to cricketers, Umpires and administrators as per the rules framed by the General Body in this behalf from time to time and recommend the same to the Apex Council for their approval.
- (19) To examine all the expenditure exceeding the Budget and to control such outlays as are required for the proper administration of the PCA.
- (20) To advise the PCA regarding investments.
- (21) To process requests made for increase in all types of allowances, subventions/subsidies to be paid to the Institutions, tariff for Coaching Camps, Coaching Subsidies to the Institutions, allowance to the players for matches of different Trophies and when playing against other States, both at home and away and to recommend the same to the Apex Council.
- (22) To do all acts and things which are delegated by the PCA and Apex Council to him, and all other functions as are necessary and expedient to carry out the objects of the PCA as aforesaid including carry on correspondence in the name of the PCA.

### 33. THE STANDING COMMITTEES:

- (1) The Standing Committees are the Committees that provide guidance and advice on behalf of the Members to the CEO.

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(2) The Standing Committees are:

**A. The Senior Tournament Committee:**

- (i) The Senior Tournament Committee shall consist of Five or more persons appointed by the PCA at the Annual General Meeting.
- (ii) Duties and Functions as detailed below:

The Committee shall advise the CEO on the conduct of the following Tournaments in accordance with their respective rules as framed by the PCA:

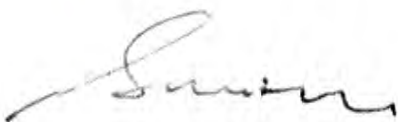
- a) State Senior Championship: Day Games - Katoch Shield.
- b) State Senior Championship: One Day Limited Overs Games- FC Mittal Trophy.
- c) State Senior Championship: T20 Tournament.
- d) State Senior Championship: Emerging Trophy for selected talent of the State.
- e) Any other Tournament, which PCA may decide to organize.

**B. The Technical and Coaching Committee:**

- (i) The Technical and Coaching Committee shall consist of Three to Five Former First Class persons appointed by the PCA at the Annual General Meeting.
- (ii) Duties and Functions as detailed below:

The Committee shall, subject to any directions of the PCA, advise the CEO for conduct of Coaching Camps of the State Teams, Camps for promotional activities etc. The Committee also put technical inputs for the conduct of the PCA Championship (Playing Conditions) etc. or conduct of the games.

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### 34. THE CRICKET COMMITTEES:

- (1) The Cricket Committees are the Committees comprised exclusively of former Players who are tasked with the Selection, Coaching and Evaluation of Team Performances.
- (2) The Cricket Committees are:

#### A. Senior Selection Committee

- (i) The Senior Selection Committee (Men's) shall select the Punjab Senior Team for participation in the BCCI Tournaments, it shall consist of Five Former First Class Players.
- (ii) The Selection Committee shall be appointed at the Annual General Meeting.
- (iii) Every member of the Selection Committee should have retired from the game at least 5 years previously.
- (iv) Duties and Functions as detailed below:
  - (a) This Committee shall be responsible for providing evaluation reports of the respective team performances to the Apex Council on a quarterly basis.
  - (b) The Selection Committee shall appoint a Captain for the team in each format, who shall be an ex-Officio member of the Committee. The Captain, however, shall not be entitled to vote. In the event of there being an equality of votes for the appointment of a Captain, the Chairperson shall have a casting vote. In the event of there being no majority agreement over the selection of the players, the Captain's wishes in that regard shall prevail.
  - (c) For the Inter State Matches, the Cricket Manager/Coach, Captain and Vice-Captain shall constitute the Selection Committee to pick-up the Playing Eleven. The Administrative/Logistics Manager shall convene the meeting and keep a record of the proceedings.

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**B. Junior Cricket Committee:**

- (i) The Junior Cricket Committee shall consist of Five persons to be appointed by the PCA at the Annual General Meeting, on such Terms and Conditions as may be decided by the Apex Council from time to time. Only Former Players who have represented at First Class or have represented Punjab State in the age group Tournaments or played Inter-University Tournaments for a period of three years shall be eligible to be appointed on this Committee, provided that they have retired from the game at least 5 years previously. One out of them will be the Chairman of the Committee.
- (ii) Duties and Functions as detailed below:
  - (a) To Select all age group teams for the purpose of coaching camps or for playing in the BCCI Tournaments in any format of the game.
  - (b) Appoint a Captain for the team in each format, who shall be an ex-Officio member of the Committee. The Captain, however, shall not be entitled to vote. In the event of there being an equality of votes for the appointment of a Captain, the Chairperson shall have a casting vote. In the event of there being no majority agreement over the selection of the players, the Captain's wishes in that regard shall prevail. For the Inter-State matches, the Cricket Manager/Coach, Captain and Vice-Captain shall constitute the Selection Committee. The Administrative/Logistics Manager shall convene the meeting and keep a record of the proceedings.
  - (c) Vet and select Coaches and Support Staff (physiotherapists, trainers, therapists, analysts and medics) for the respective teams, as well as providing evaluation reports of the respective team performances to the Apex Council on a quarterly basis.
  - (d) Organize and conduct junior tournaments of the PCA;
  - (e) Organize junior tours to other States.
  - (f) Decide any dispute in regard to junior tournaments;
  - (g) Inculcate proper ethics in the youth, particularly through interactions with senior and former Players on issues such as drugs, betting, match-fixing, etc.

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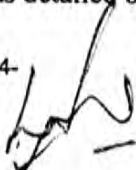

**C. The Women's Selection Committee:**

- (i) The Women's Selection Committee shall select the Punjab State Women Teams across all age groups for representing the State in the BCCI or other tournaments.
- (ii) Duties and Functions as detailed below:
  - (a) This Committee shall be responsible for vetting and selecting Coaches and Support Staff (physiotherapists, trainers, therapists, analysts and medics) for the respective teams, as well as providing evaluation reports of the respective team performances to the Apex Council on monthly basis.
  - (b) The Women's Selection Committee shall consist of five persons to be appointed by the PCA at the Annual General Meeting, on such terms and conditions as may be decided by the Apex Council from time to time. Only former Players who have represented the Punjab State Team shall be eligible to be appointed this Committee, provided that they have retired from the game at least 5 years previously. One out of them shall be appointed as the Chairperson.
  - (c) The Women's Selection Committee shall appoint a Captain for the team in each format, who shall be an ex-Officio member of the Committee. The Captain, however, shall not be entitled to vote. In the event of there being an equality of votes for the appointment of a Captain, the Chairperson shall have a casting vote. In the event of there being no majority agreement over the selection of the players, the Captain's wishes in that regards shall prevail
  - (d) For the Inter State Matches, the Cricket Manager/Coach, Captain and Vice-Captain shall constitute the Selection Committee. The Administrative/Logistics Manager shall convene the meeting and keep a record of the proceedings.

**D. The Women's Cricket Committee:**

- (i) The Women's Cricket Committee shall consist of five former women players who have played at least First Class Cricket.
- (ii) Duties and Functions as detailed below:

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- (a) Draw up programmes of coaching at State and Institutional level.
- (b) Plan and conduct Women's Junior and Senior domestic tournaments.
- (c) Organize tours to other States.
- (d) Decide any dispute in regard to Women's Tournaments.
- (e) Generally have control over Women's Cricket activities, outside of those covered by the Women's Selection Committee.

**E. The Differently-Abled Cricket Committee:**

- (i) The Differently-Abled Cricket Committee shall consist of Three persons to be appointed by the PCA at the Annual General Meeting, on such Terms & Conditions as may be decided by the Apex Council from time to time. Only former Differently-Abled Players who have represented the country in any format of the game shall be eligible to be appointed on this Committee. It is preferable that different categories of impairment (visual, physical, etc.) be represented among the members of the Committee

- (ii) Duties and Functions as detailed below:

- (a) The Differently-Abled Cricket Committee shall, in consultation with the Cricket Talent Committee select the Differently-Abled National Teams across all age groups for representation in BCCI Tournaments. In addition, this Committee shall also propose to the CEO the best practices to be inculcated including coaching, counseling and special equipment.
- (b) This Committee shall appoint a Captain for the team in each format, who shall be an ex-Officio member of the Committee. The Captain, however, shall not be entitled to vote. In the event of there being an equality of votes for the appointment of a Captain, the Chairperson shall have a casting vote. In the event of there being no majority agreement over the selection of the players, the Captain's wishes in that regard shall prevail. For the Inter State Matches, the Cricket Manager/Coach, Captain and Vice-Captain shall constitute the Selection Committee. The Administrative/ Logistics Manager shall convene the meeting and keep a record of the proceedings.

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#### F. The Cricket Talent Committee:

- (i) The Cricket Talent Committee shall consist of three persons to be appointed by the PCA at the Annual General Meeting, on such terms and conditions as may be decided by the Apex Council from time to time. Only former Players who have played at least 20 First Class games and have the highest level of coaching certification shall be eligible to be appointed on this Committee.
  - (ii) Duties and Functions as detailed below:
    - (a) Be responsible for scouting for talent in men, junior, women and disabled cricket.
    - (b) Organize the framework within which the PCA Cricket Academy and the various Institutional Academies will be established and perform.
    - (c) Create the programmes and coaching centres for coaching at Institutional and Regional levels;
    - (d) Improve infrastructure in all areas of the State;
    - (e) Make provisions for making the game of cricket accessible to the general public by creating turf wickets, pay-and-play facilities and converting existing fields and grounds into high quality pitches;
    - (f) Encourage the youth to take up cricket by setting up promotional camps and other avenues of engagement with the game; and
    - (g) Provide evaluation reports of the targets set and achieved and the details of its programmes to the Apex Council on a quarterly basis.
  - (3) No person who has been a member of any Cricket Committee for a total of 5 years shall be eligible to be a member of any Cricket Committee.
  - (4) No person who has been a member of any Cricket Committee shall write, comment or publicize any discussions or decisions of the selections made except where so authorized by the PCA or the Apex Council. Any violation of this confidentiality provision will invite removal and substitution by the Apex Council.
  - (5) The Chairpersons of the respective Cricket Committees shall submit a quarterly report to the CEO which shall then be forwarded by him to the Apex Council for assessment and action, if any.
- The Apex Council is empowered to add any further Committees as may be required, particularly to cater to the weaker sections of society.

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### 35. THE UMPIRES COMMITTEE:

- (1) The Umpires Committee shall consist of Three persons appointed by the PCA at the Annual General Meeting, each of whom shall have been a State Panel Umpire for 10 years. No person shall be a member of this Committee for more than 5 years.
- (2) Duties and Functions as detailed below:
  - i) The function of the Umpires Committee shall be to standardize umpiring throughout the State and to draw up and maintain a panel of Umpires to officiate matches in India and classify them into Elite Panel, and categories in A, B & C, according to the merits of the Umpires (subject to reclassification), as per criteria worked out by the Committee. The Committee shall hold examinations from time to time for this purpose.
  - ii) The Committee shall appoint umpires for all State matches and shall assist Members in the formation of the panels of Umpires in their respective areas. The Committee shall endeavour to promote umpiring by conducting camps and programmes.
  - iii) The Committee shall draw a format to obtain confidential reports from captains on umpires, match referees or any other designated persons to assess the merits/de-merits of the Umpires.
  - iv) The Committee may hold, organize and arrange seminars and conventions of umpires to discuss the laws of the game, experimental rules and suggestions of BCCI/International Cricket Council in regard to amendments, alterations and additions to the laws of the game.

### 36. INADVERTENT OMISSION TO GIVE NOTICE OF MEETING:

Inadvertent omission to give notice of an Annual General, General or Special General Meeting or Meetings of the Apex Council or of any of the Committees to any member entitled thereto or the non-receipt thereof by such individual shall not invalidate the proceedings of such meetings.

### 37. PERMISSION TO CONDUCT TOURNAMENTS:

The PCA shall not hold any Tournament inviting the Teams outside of its jurisdiction without the permission of the Board.

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**38. BAN ON PARTICIPATION IN UNAPPROVED TOURNAMENTS:**

- (1) No Member shall participate or extend help of any kind to an unapproved Tournament.
- (2) No Player, Umpire, Scorer, Official or other person associated with the PCA shall participate in any unapproved tournament.
- (3) The Apex Council shall take appropriate action including suspension and stoppage of financial benefits and any other action against individuals/Members contravening the above.

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## CHAPTER SIX: ELECTIONS

### 39. PROCEDURE FOR ELECTIONS:

The General Body shall from time to time frame rules of procedure for the elections. Any amendments to the procedure adopted shall be made at least 3 months prior to the elections.

### 40. THE ELECTORAL OFFICER:

- (1) At least four weeks prior to the Annual General Meeting at which an election is to be held, the Apex Council shall appoint an Electoral Officer, who shall be a former Central or State Election Commissioner.

In case of non-availability of the specified Officer, the Association may choose one from the neighbouring State or seek help from the BCCI.

- (2) The Electoral Officer shall oversee and supervise the entire election process including scrutiny of the electoral rolls for Councillors which shall include all nominations and candidatures being subject to his scrutiny in accordance with the Rules.
- (3) In case of any dispute or objection as to candidacy, disqualification, eligibility to vote, or the admission or rejection of a vote in the elections to the Apex Council, or any of the Committees, the Electoral Officer shall decide the same and such decision shall be final and conclusive.

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## CHAPTER SEVEN: AUDIT & ACCOUNTS

### 41. AUDITOR(S):

- (1) The General Body shall at every Annual General Body Meeting appoint one or more auditors to hold office for a one (1) year period and shall fix their remuneration. The Auditor shall be eligible for reappointment by the General Body.
- (2) The Auditor(s) of the PCA shall have the right of access at all times to the Books of Accounts, Vouchers and any other document relating to the accounts of the PCA and shall be entitled to obtain from the Office-Bearers and Committees such information and explanation as may be necessary in the discharge of his/their duties.
- (3) The Auditor(s) shall provide an opinion on the financial statements of the PCA and recommendations on the financial controls within the system, which shall be contained in a Financial Report,
- (4) The Auditor(s) shall also ascertain how the funds of the PCA are being utilized by the respective Members. It will be the responsibility of the Auditor(s) to verify the statements made by the Member associations in this regard and to give findings, which shall be contained in a Compliance Report.
- (5) Both the Financial Report and the Compliance Report of the Auditor(s) shall be considered at the Annual General Body Meeting.

### 42. ACCOUNTS:

True accounts shall be kept by the Treasurer of all moneys received and expended by the PCA and the matters in respect of which such receipts and expenditure take place and of all assets, credits and liabilities of the PCA.

### 43. SETTLEMENT OF ACCOUNTS & BALANCE SHEET:

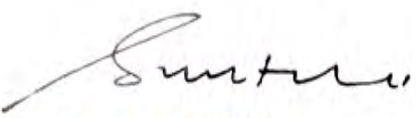
The accounts shall, unless the General Body fixes any other date there for, be settled by the Treasurer on the 31<sup>st</sup> of March in each year, and a balance sheet of the assets and liabilities of the PCA on that day shall be made out by him. The Balance Sheet duly audited with the Auditor's remarks shall be laid before the General Body at the Annual General Meeting.

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## EIGHT: TRANSPARENCY & CONFLICT OF INTEREST

### 44. TRANSPARENCY:

- (1) The Memorandum of Association, Rules and Regulations and all other resolutions, orders and memoranda of the PCA (including the Apex Council and the General Body) shall be freely available to the general public at a reasonable price. The same shall also be available on the Website of the PCA.
- (2) The composition of the various Committees, their reports of work done, financial outlay and expenditure shall be uploaded on the Website of the PCA on a quarterly basis at distinct links dedicated to each Committee. It shall be the responsibility of the CEO to ensure that this is done.
- (3) All payments and expenditures made by the PCA which is in excess of Rs.25 lakh shall be enumerated and uploaded on the website.
- (4) All proceedings and conclusions of the Ombudsman and the Electoral Officer shall be uploaded on the Website of the PCA annually.
- (5) The audited accounts, balance sheets, profit & loss accounts and annual reports shall be uploaded on the website of the PCA annually.
- (6) The Financial and Compliance Reports of the Auditor shall be uploaded on the Website of the PCA annually.
- (7) All notices on or behalf of the PCA including tenders for goods and services, for contractual arrangements and the like shall be promptly uploaded on the Website of the PCA.
- (8) The website of the PCA shall have dedicated links to all the stadia in the country which host international matches, along with their complete seating capacity, pricing and transparent booking procedures for all tournaments whether international, domestic or IPL. All sponsor and other free allotments shall also be disclosed, in no event being more than 10% of the entire seating capacity in any particular category.

  
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#### 45. CONFLICT OF INTEREST:

(1) A Conflict Of Interest may take any of the following forms as far as any individual associated with the PCA is concerned:

- (i) *Direct or Indirect Interest:* When the BCCI, a Member, the IPL or a Franchisee enter into contractual arrangements with entities in which the individual concerned or his/her relative, partner or close associate has an interest. This is to include cases where family members, partners or close associates are in positions that may, or may be seen to compromise an individual's participation, performance and discharge of roles.

Illustration 1: A is an Office Bearer of the BCCI when it enters into a broadcast contract with a company where A's son B is employed. A is hit by Direct Conflict of Interest.

Illustration 2: C is a Member of the IPL Governing Council. The IPL enters into a contract with a new franchisee, the Managing Director of which is C's partner in an independent commercial venture. C is hit by Indirect Conflict of Interest.

Illustration 3: D is the Office Bearer of a State Association. D's wife E has shares in an IPL Franchisee which enters into a stadium contract with the State Association. D is hit by Indirect Conflict of Interest.

Illustration 4: F is President of the BCCI. His son-in-law is a Team Official of a Franchisee. F is hit by Conflict of Interest.

Illustration 5: G is an employee of the BCCI. His wife runs a catering agency that is engaged by the BCCI. G is hit by Conflict of Interest.

- (ii) *Roles compromise:* When the individual holds two separate or distinct posts or positions under the BCCI, a Member, the IPL or the Franchisee, the functions of which would require the one to be beholden to the other, or in opposition thereof

Illustration 1: A is the Coach of a team. He is also Coach of an IPL Franchisee. A is hit by Conflict of Interest.

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Illustration 2: B is Secretary of the BCCI. He is also President of a State Association. B is hit by Conflict of Interest.

Illustration 3: C is the Vice President of the BCCI. He is also President of a State Association and member of a Standing Committee. C is hit by Conflict of Interest.

Illustration 4: D is a Selector. He is also coach of an IPL franchisee. D is hit by Conflict of Interest.

- (iii) *Commercial conflicts*: When the individual enters into endorsement contracts or other professional engagements with third parties, the discharge of which would compromise the individual's primary obligation to the game or allow for a perception that the purity of the game stands compromised.

Illustration 1: A runs a cricket academy. He is appointed as a selector. A is hit by Conflict of Interest.

Illustration 2: B is a BCCI commentator. He also runs a sports management company which contracts members of the team. B is hit by Conflict of Interest.

Illustration 3: C is a selector. He is contracted to write a column on a tour that the national team is on. C is hit by Conflict of Interest.

Illustration 4: D is a team captain. He is also co-owner of a sports management agency which is contracted to manage other team members. D is hit by Conflict of Interest.

Illustration 5: E is a member of the IPL Governing Council: He is engaged by a cricket broadcaster to act as an IPL commentator. He is hit by Conflict of Interest.

- (iv) *Prior relationship*: When the individual has a direct or indirect independent commercial engagement with a vendor or service provider in the past, which is now to be engaged by or on behalf of the BCCI, its Member, the IPL or the Franchisee.

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Illustration 1: A is President of the BCCI. Prior to his services by a firm B. After A becomes President, B is appointed as the official consultants of the BCCI. A is hit by Conflict of Interest.

Illustration 2: B is the Secretary of a State Association. Prior to his election, he ran a firm C, specializing in electronic boundary hoardings. Upon becoming Secretary, the contract for the Association's stadium hoardings is granted to C. B is hit by Conflict of Interest.

Illustration 3: D is the Commissioner of the IPL. Before he came into this office, he used to engage E as his auditor for his business. After becoming Commissioner, E is appointed as auditor to the IPL. D is hit by Conflict of Interest.

Illustration 4: F is the Captain of an IPL team, and G is the team's manager. When F is made Captain of the national team, G is appointed as the national team's manager. F is hit by Conflict of Interest.

- (v) *Position of influence*: When the individual occupies a post that calls for decisions of governance, management or selection to be made, and where a friend, relative or close affiliate is in the zone of consideration or subject to such decision-making, control or management. Also, when the individual holds any stake, voting rights or power to influence the decisions of a franchisee/club/team that participates in the commercial league(s) under BCCI;

Illustration 1: A is a selector. His son is in the zone of consideration for selection. A is hit by Conflict of Interest.

Illustration 2: B is the Secretary of a State Association. He also runs a cricket academy in the State. B is hit by Conflict of Interest.

Illustration 3: C is an umpire. His daughter D is a member of a team which is playing a match in which C officiates. C is hit by Conflict of Interest.

Illustration 4: E is the President of a State Association and his company F owns 12 cricket clubs in the State from which

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probables are selected for the State team. E is hit by Conflict of Interest.

EXPLANATION: The Illustrations which refer to a President/Secretary/Vice-President may be read as illustrations referring to any other Office Bearer, and also to the members of the Apex Council and the Committees.

- (2) Within a period of 15 days of taking any office under the PCA, every individual shall disclose in writing to the Apex Council any existing or potential event that may be deemed to cause a Conflict of Interest, and the same shall be uploaded on the website of the PCA. The failure to issue a complete disclosure, or any partial or total suppression thereof would render the individual open to disciplinary action which may include termination and removal without benefits. It is clarified that a declaration does not lead to a presumption that in fact a questionable situation exists, but is merely for information and transparency.
- (3) A Conflict of Interest may be either Tractable or Intractable:
  - a) Tractable conflicts are those that are resolvable or permissible or excusable through recusal of the individual concerned and/or with full disclosure of the interest involved.
  - b) Intractable conflicts are those that cannot be resolved through disclosure and recusal, and would necessitate the removal of the individual from a post or position occupied so that the conflict can cease to exist. Explanation: In Illustration 3 to Rule 45(1)(i), if the wife held 51% shares, the conflict will be treated as intractable. If the wife holds 3% shares, whether the conflict is tractable or intractable will have to be decided by the Ethics Officer on the facts of the case if the wife holds only 100 shares out of 1 crore shares, a disclosure of the same may be sufficient.
- (4) It is clarified that no individual may occupy more than one of the following posts at a single point of time except where prescribed under these Rules:
  - a) Player (Current)
  - b) Selector/Member of Cricket Committee
  - c) Team Official
  - d) Commentator
  - e) Match Official
  - f) Administrator/ Office-Bearer
  - g) Electoral Officer

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- h) Ombudsman & Ethics Officer
- i) Auditor
- j) Any person who is in governance, management or employment of a Franchisee
- k) Member of a Standing Committee
- l) CEO & Managers
- m) Office Bearer of a Member
- n) Service Provider (Legal, Financial, etc.)
- o) Contractual entity (Broadcast, Security, Contractor, etc.)
- p) Owner of a Cricket Academy

(5) As far as incumbents are concerned, every disclosure mandated under Sub-Rule (3) may be made within 90 days of the Effective Date.

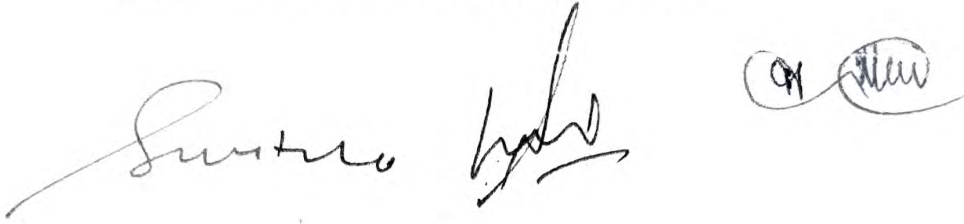
#### 46. THE ETHICS OFFICER:

- (1) The PCA shall appoint an Ethics Officer at the Annual General Meeting for the purpose of guidance and resolution in instances of conflict of interest. The Ethics Officer shall be a retired Judge of a High Court or a Retired District & Session Judge so appointed by the PCA after obtaining his/her consent and on terms as determined by the PCA in keeping with the dignity and stature of the office. The term of an Ethics Officer shall be one year, subject to a maximum of 3 terms in office.
- (2) Any instance of Conflict of Interest may be taken cognizance of by the Ethics Officer:
  - (a) Suo Motu;
  - (b) By way of a complaint in writing to the official postal or email address; or
  - (c) On a reference by the Apex Council;
- (3) After considering the relevant factors and following the principles of natural justice, the Ethics Officer may do any of the following:
  - (a) Declare the conflict as Tractable and direct that:
    - (i) the person declare the Conflict of Interest as per Rule 45(3)(a); or
    - (ii) the interest that causes the conflict be relinquished; or
    - (iii) the person recuse from discharging the obligation or duty so vested in him or her.
  - (b) Declare the conflict as Intractable and direct that:
    - (i) the person be suspended or removed from his or her post; and
    - (ii) any suitable monetary or other penalty be imposed; and

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(iii) the person be barred for a specified period or for life from involvement with the game of cricket.

The Ethics Officer is wholly empowered to also direct any additional measures or restitution as is deemed fit in the circumstances.

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## CHAPTER NINE: THE OMBUDSMAN

### 47. THE OMBUDSMAN:

- (1) The PCA shall appoint an Ombudsman at the Annual General Meeting for the purpose of providing an independent dispute resolution mechanism. The Ombudsman shall be a retired Judge of the High Court or a Retired District & Session Judge so appointed by the PCA after obtaining his/her consent and on terms as determined by the PCA in keeping with the dignity and stature of the office. The term of the Ombudsman shall be one year, subject to a maximum of 3 terms in office.
- (2) The PCA shall, in consultation with the CEO frame Regulations regarding the discipline and conduct of the Players, Match Officials, Team Officials, Administrators, Committee Members and others associated with the PCA.

### 48. GRIEVANCE REDRESSAL:

- (1) The types of disputes/differences that form the Ombudsman's ambit and the procedures for redressal are:
  - a) Member, Association & Franchisee Disputes Any disputes between or among the PCA, its Members, IPL Franchisees and Zones shall be automatically referred to the Ombudsman.

*Procedure:* Both parties would submit their arguments and a hearing would be conducted following the principles of natural justice and exercising all powers of enquiry and hearing as the Ombudsman deems fit before appropriate orders are passed.

- b) Detriment caused by Member or Administrator:

If any Member or any Administrator of the PCA commits any act of indiscipline or misconduct or acts in any manner which may or likely to be detrimental to the interest of the PCA or the game of cricket or endanger the harmony or affect the reputation or interest of the PCA or refuses or neglects to comply with any of the provisions of the Memorandum and/or the Rules and Regulations of the PCA and/or the Rules of conduct framed by the PCA, the Apex Council, on receipt of any complaint shall issue a Show Cause Notice calling for explanation and on receipt of the same and/or in case of no cause or insufficient cause being shown, refer the same to the Ombudsman.

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*Procedure:* The Ombudsman shall, after providing opportunity of hearing to the parties concerned, pass an appropriate order.

c) Misconduct or Breach by Others:

In the event of any complaint being received from any quarter or based on any report published or circulated or on its own motion, of any act of indiscipline or misconduct or violation of any of the Rules and Regulations by any Player, Umpire, Team Official, Selector or any person associated with the PCA, the Apex Council shall refer the same within 48 hours to the CEO to make a preliminary enquiry.

*Procedure:* The CEO shall forthwith make a preliminary inquiry and call for explanations from the concerned person(s) and submit his report to the Apex Council not later than 15 days from the date of reference being made by the Apex Council. On receipt of the report, the Apex Council shall forward the same to the Ombudsman, who shall call for all particulars and unless it decides that there is no prima facie case and accordingly drops the charge, hearing shall commence on the case and the same shall be completed as expeditiously as possible by providing a reasonable opportunity to the parties of being heard. If, despite due notice, any party fails to submit any cause or submits insufficient cause, the Ombudsman shall after providing reasonable opportunity of hearing to the parties concerned, pass appropriate order. In the event any party refuses and or fails to appear despite notice, the Ombudsman shall be at liberty to proceed ex-parte on the basis of the available records and evidence.

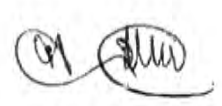
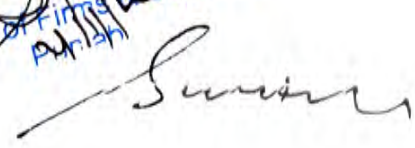
d) By the Public against the PCA:

Where a member of the public is aggrieved concerning ticketing and access and facilities at stadia, the same may be brought in the form of a complaint to the Ombudsman.

*Procedure:* The Ombudsman would adopt the same procedure as laid down in (c) above after referring the complaint to the CEO to solicit a report on the complaint.

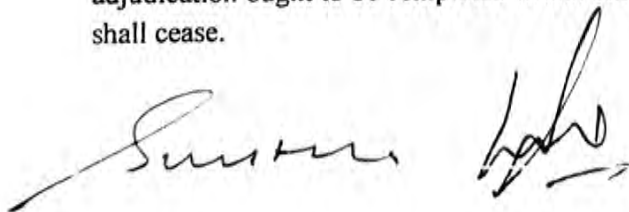
(2) The place of hearing shall be decided by the Ombudsman from time to time. The Ombudsman shall have the power to impose penalties as provided in the

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Regulations for Players, Team Officials, Administrators, Managers and Match Officials of the PCA.

- (3) The decision of the Ombudsman shall be final and binding and shall come into force forthwith on being pronounced and delivered.
- (4) Any Administrator, Player, Match Official, Team Official, Selector or other individual associated with the PCA on being found guilty and expelled by the PCA shall forfeit all their rights and privileges. He or she shall not in future be entitled to hold any position or office or be admitted in any committee or any role on the PCA.
- (5) A Member once expelled, may, on application made after expiry of three years since expulsion, be readmitted by the PCA, provided the same is accepted at a General Body meeting by 3/4<sup>th</sup> members present and voting.
- (6) Pending inquiry and proceeding into complaints or charges of misconduct or any act of indiscipline or violation of any Rules and Regulations, the concerned Member, Administrator, Player, Match Official, Team Official, or other individual associated with the PCA (along with their respective privileges and benefits) may be suspended by the Apex Council until final adjudication. However, the said adjudication ought to be completed within six months, failing which the suspension shall cease.

Two handwritten signatures in black ink, one on the left and one on the right, both appearing to be cursive and somewhat stylized.Handwritten initials or a signature in black ink, consisting of two circular shapes with internal markings.

Confirmed by 35.8 (100 copy)  
Registrar of Firms & Societies  
Punjab

## CHAPTER TEN: MISCELLANEOUS

### 49. NOTICE:

- (1) Any notice required to be served on any Member of the PCA or any Administrator or other entity shall be addressed to their registered addresses.
- (2) All notices shall be served by way of electronic mail to the official e-mail addresses as are furnished to the PCA.
- (3) Any notice sent via post or e-mail shall be deemed to have been served at the time when the same was sent, and it shall be sufficient to prove either that the letter containing the notice was properly addressed and posted or that the email was sent to the correct e-mail address.

### 50. INDEMNITY:

Every Office-bearer, Councillor, CEO, Manager or a Member of a Committee of the PCA shall be indemnified out of the PCA's funds against all losses and expenses incurred in the discharge of his or her duties, except those which have occurred through willful act or default and if so, each one shall be chargeable only for so much moneys or properties as they shall actually receive for or in the discharge of the business of the PCA and shall be answerable only for their own act, neglect or default and not for those of any other person.


### 51. SUITS BY OR AGAINST THE PCA:

The PCA shall sue or be sued in the name of the Secretary, who will contest or defend the suits by engaging appropriate lawyers.

### 52. AMENDMENT AND REPEAL:

These Rules and Regulations of the PCA shall not be repealed, added to, amended or altered except when passed and adopted by a 3/4<sup>th</sup> majority of the members present and entitled to vote at a Special General Meeting of the General Body convened for the purpose or at the Annual General Meeting. Any such amendment will not be given effect to without the leave of the Hon'ble Supreme Court.



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(Honorary Secretary, PCA)