

**DOCUMENTS/INFORMATION TO BE SUBMITTED FOR ENGAGEMENT FOR DUE DILIGENCE AND CONSOLIDATION/PROCUREMENT OF LAND**

1) The following documents have to be submitted, in a sealed envelope -:

- a) Registration Certificate of the Firm or Companies and the detailed profile of the Firm along with their partners.
- b) Proof of having Experience for providing services for Due diligence and Consolidation/procurement of Land of an Institution. The details have to be submitted as per **Format ‘A’** enclosed below.
- c) List of Office(s) of the Firm and details of Partners.
- d) Declaration confirming no disciplinary action is instituted against the Firm or any of its Partner(s).

**Format ‘A’**

S. No.	Name of Firm and year of incorporation	Year of providing services for Due diligence and Consolidation/procurement of Land	Turnover of Firm	Copy of Engagement letter of Firms / Companies for providing services for Due diligence and Consolidation/procurement of Land or Undertaking from Firms / Companies certifying details of providing services for Due diligence and Consolidation/procurement of Land. <b>(To be attached)</b>